

**TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL**

NASA/GODDARD SPACE FLIGHT CENTER

**REQUEST FOR TASK PLAN / TASK ORDER**

<b>CONTRACTOR</b>	<b>CONTRACT NO. / TASK NO.</b>	<b>JOB ORDER NUMBER</b>	<b>APPROP. FY</b>
OSS Group, Inc.	NAS5- <b>99124</b> <b>425</b> AMENDMENT	730-259-20-23-89	01

**TASK TITLE:** (NTE 80 characters; include Project name)

**MBLA Flight Harness Services**

**APPROVALS:** (Type or print name and sign)

**ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)**

Oscar González

**DATE**

11/28/00

**ORG CODE**

730

**MAIL CODE**

730

**PHONE**

301-286-7165

**BRANCH HEAD**

Jay Smith

**DATE**

11/28/00

**CODE**

730

**PHONE**

301-286-5185

**CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)**

Robert S. Lehair, Jr.

**DATE**

11/28/00

**CODE**

560

**PHONE**

301-286-6588

**FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE?**

(IF YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)

**CONTRACTING OFFICER'S QUALITY REP.**

**DESIGNATED FAM:**

☒ NO      ☐ YES

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

(To be completed by Contracting Officer)

**C.O. Requested Quote on:**  
**Date:**

Contractor will develop specification or statement of work under this task for a future procurement. ☐ NO      ☐ YES

Flight hardware will be shipped to GSFC for testing prior to final delivery. ☐ NO      ☐ YES      ☒ N/A

Government Furnished Property/Facilities: ☒ NO      ☐ YES -- SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)

Onsite Performance: ☐ NO      ☒ YES      If yes: ☒ TOTAL      ☐ PARTIAL  
If partial, indicate onsite work in SOW by asterisk (\*)

Surveillance Plan Attached: ☒ NO      ☐ YES

Highlighted Contract Clauses: (to be completed by Contracting Officer)

**INCENTIVE FEE STRUCTURE** (check one)

(See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	No. 1	No. 2	No. 3	<input checked="" type="checkbox"/> No. 4	No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

(To be completed by Contracting Officer)

The target cost of this task order is \$ \_\_\_\_\_.

The target fee of this task order is \$ \_\_\_\_\_.

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ \_\_\_\_\_.

The maximum fee is \$ \_\_\_\_\_.

The minimum fee is \$0.

**AUTHORIZED SIGNATURE:**

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

SIGNATURE OF CONTRACTING OFFICER

DATE

TYPED NAME OF CONTRACTING OFFICER

**CONTRACTOR'S ACCEPTANCE:**

AUTHORIZED SIGNATURE

DATE

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QSS Group, Inc.	NAS5- 99124	425	

Applicable paragraphs from contract Statement of Work:

**STATEMENT OF WORK:**

The contractor shall provide services for the MBLA flight harness. These services include wrapping the harness and termination of the harness. The contractor shall also provide general electronic/electrical technician services for fabrication of MBLA flight and non-flight units, including ground support equipment.

The contractor shall be specialized in the fabrication of space flight harness, have the experience and equipment to perform harness wrapping using Lamiglass material, and have experience working with custom made EMI back shells made for the XRS program (Glenair P/N 557-132, -176 and -382) for D sub and round connectors. The contractor shall have NASA ESD, flight soldering and cleanroom certifications current. Laser safety certification is desired, but not required. Laser safety training will be provided by GSFC, if required.

The contractor shall perform all services at the NASA/GSFC facilities located in Greenbelt, Maryland.

All information provided to the contractor shall be treated as confidential information. All information generated on this task will be the property of the government and shall be treated as confidential information.

Through the performance of this task it is expected that the contractor will closely interface with the required discipline engineers. All necessary information required for the completion of this task will be provided by the government.

Steve Meyer	Harness Design Engineer	301-286-4204
Israel Moya	Mechanical Systems Engineer	301-286-3513
Lou Fantano	Thermal Systems Engineer	301-286-9965
Paul Guy	Electrical Systems Engineer	301-286-8804
John Cavanaugh	MBLA Chief Engineer	301-614-6022
Oscar Gonzalez	Instrument Systems Engineer	301-286-7165

**PERFORMANCE SPECIFICATIONS:**

All work shall be done in accordance with industry standard practice.

**Reports and Documents:** Technical performance will be based on thoroughness and completeness of written reports. Acceptable performance is that the ATR is satisfied that the material reflects the proper level of technical expertise and meets the objectives of the activity. Reports shall be delivered to the ATR both as a hard copy and in MS Word format via either diskette or email.

**Technical Progress Report:** Acceptable performance is that the ATR is satisfied that he is being kept informed of the status of work performed and of issues requiring his attention. Report to include: (1) summary of monthly progress; (2) plans for next month; (3) problems; (4) issues; and (5) resolution of problems/issues.

**Management:** Performance will be measured against the following metrics: (1) accomplishment of objectives; (2) clear, incremental progress; (3) responsiveness to issues; (4) efficient and appropriate staffing; and (5) coordination with and good working relationship with ATR and other related contractor efforts, if applicable.

**APPLICABLE DOCUMENTS:**

MBLA Harness drawings.

Laser Transmitter to Optical Bench mechanical Interface Drawing

**TASK END DATE:** 2/15/01

**MILESTONES/DELIVERABLES AND DATES:**

1. Complete harness wrapping assembly: 2/15/01
2. Complete assistance to development of ground support equipment: 2/15/01
3. Technical Progress Report: monthly, 15th of the month

**PERFORMANCE STANDARDS:**

Schedule:	On-time delivery/completion of the deliverables/milestones
Technical:	ATR's acceptance of the above

**FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):**

Oscar Gonzalez, building 23, room S224